

***Central Wisconsin Community Action Council, Inc.***

**EPF&A Committee Meeting Minutes**

***June 8, 2018***

**Present:** Dave Singer, Charlie Krupa, Muriel Harper, Donna Maly, and John Earl

**Excused Absence:** None

**Staff:** Fred Hebert, Kari Labansky, and Donna Lynch

**Guests:** Renee Greenland

1. John Earl called the meeting to order and roll call was taken with five members present.
2. Motion passed by unanimous vote approving the agenda and minutes of the May 11, 2018 EPF&A Committee meeting.
3. The committee went into Closed Session by unanimous roll call vote. Motion passed by unanimous show of hands to resume in Open Session.
4. Kari presented the Finance Report. The report of CSBG Expenses by Division through May 2018 reflected total expenses at \$118,911.03. With the total CSBG Contract at \$280,900.16, the grant is 42% spent. The majority of CSBG expenses are being used for the Section 8 and Homeless Programs. Kari also presented the HOME grant final completion report for the John Wenum Apartments. Motion passed by unanimous vote to approve the Finance Report with thanks to Kari.
5. Fred reported that our "Petition for Review" to appeal paying a fee on one of our NSP houses has been received by the State and is being forwarded to their legal counsel for review.
6. Fred reported on the Charlie Krupa School View Senior Village project. The State HOME Grant was submitted at the end of March; in correspondence with the State, we received no date of application review completion. Committee members discussed options to help us get the State to review our application. The Federal Home Loan Bank application for the project will be submitted by June 15<sup>th</sup>.
7. We will have a 15 year re-dedication of our Wisconsin Dells Building at the June Board Meeting. Frank Frassetto from USDA, and possibly Pastor Steve, will be in attendance and we are planning a cookout.
8. Our 19<sup>th</sup> Annual Golf Outing was held on June 7<sup>th</sup>; with 84 golfers we grossed approximately \$21,000 and netted approximately \$13,000.
9. The Laser Therapy Center will be expanding into another room on the lower level of the Wisconsin Dells Building.
10. Motion was passed by unanimous vote recommending full board approval of the Declaration which reads, "Recognizing the worth of our employees and their stalwart constant efforts; and recognizing the honor & tribute we pay to our country's freedom; the Board of Directors declares our extended Fourth of July Holiday celebration by inclusion of July 5<sup>th</sup> to be an agency holiday this year, 2018."
11. Fred reported on the Badgerland Jet Ski Event held on June 2<sup>nd</sup>. The event has been held over the last few years and this year they raised just over \$5,000; all proceeds are donated to our Wisconsin Dells food pantry.
12. Meeting Adjourned - Next Meeting - Friday, July 13, 2018 @ 11:00 am